



Job Title	Pikes Peak Highway Ranger	FLSA Status	Non-Exempt
Band	GNL	Probationary Period	12 Months
Zone	5	Job Code	14424

Class Specification – Pikes Peak Highway Ranger

Summary Statement:

The purpose of this position is to ensure safety for visitors along the Pikes Peak Highway (PPHWY) corridor; performs daily operations of the gateway, PPHWY patrol, PPHWY programs, and brake checks at various elevations from 7,800 to 14,115 feet above sea level. Maintains cleanliness and appearance of gateway, office, and surrounding areas; includes snow removal around buildings and in parking lots. Patrols the Pikes Peak Highway and responds to situations as needed; responds to visitor inquiries and complaints; maintains a detailed log of observations and persons contacted; coordinates mechanical or towing assistance; and performs visitor brake checks to ensure compliance with safety and environmental standards.

Essential Functions	Note: Regular and predictable attendance is an essential function in the performance of this job.
Time % (All below must add to 100%)	Note: Time spent on each essential function will vary based on operational needs and is only intended to be an approximation over the course of a full year.
50%	Patrols approximately 20 miles of Highway providing customer service by responding to situations as needed including being first on scene for emergencies and performs first aid as appropriate; clears road of safety hazards; picks up trash along highway; and checks and cleans restrooms along the highway. Responds to reckless and careless driving incidents; completes reports for all incidents on the highway; and communicates via radio and assists visitors with mechanical problems.
30%	Performs gateway cash register operations handling of money with accuracy and completes associated paperwork. Controls access of the highway; answers routine phone calls; and performs dispatch functions in emergency situations.
15%	Develops ideas for the educational programs and signs; and conducts interpretive question and answer sessions or formal presentations regularly.
5%	Performs brake checks for cars and trucks identifying hot brakes and handling appropriately.



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Competencies Required:

Human Collaboration Skills: Work requires regular interaction involving exchange and receipt of information.

Reading: Intermediate - Ability to read papers, periodicals, journals, manuals, dictionaries, thesauruses, and encyclopedias. Ordinarily, such education is obtained in high school up to college. However, it may be obtained from experience and self-study.

Math: Basic - Ability to perform the four basic arithmetic operations. Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.

Writing: Basic - Ability to write simple sentences containing subject, verb, and object, and/or series of numbers, names, and addresses. Ordinarily, such education is obtained in elementary school up to high school. However, it may be obtained from experience and self-study.

Technical Skills Required:

Standardized Skill Requirements: Work requires the use of standard technical skills appropriate to the work environment of the organization.

Relevant Background and Formal Education: Demonstrated skills, competencies, and knowledge required for this job are most often acquired through the following practical experience and level of academic education and training as suggested below.

Education: Completion equivalent to the twelfth grade (high school diploma or GED).

Experience: Two years of full-time experience working with the public as a park ranger or related program experience.

Certifications and Licenses: Must possess or be able to acquire the following certifications and/or licenses.

Colorado Driver's License	Upon hire
CPR Certification (cardiopulmonary resuscitation)	Upon hire
First Aid Certification	Upon hire
AED (Automated External Defibrillators)	Upon hire
Certifications required in accordance with standards established by departmental policy.	

Supervision Exercised:

Position has no responsibility for the direction or supervision of others.



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Supervision Received:

Receives General Direction: This job title normally performs the job by following established standard operating procedures and/or policies. There is a choice of the appropriate procedure or policy to apply to duties. Performance reviewed periodically.

Fiscal Responsibility:

This job title has no budgetary responsibility.

Physical Demands: Exerting 50-100 lbs. occasionally; 10-25 lbs. frequently; or up to 10-20 lbs. constantly.

Environmental Conditions	Frequency
Primary Work Environment	Outdoors
Extreme Temperature	Seasonally
Wetness and Humidity	Several Times per Month
Respiratory Hazards	Several Times per Week
Noise and Vibrations	Several Times per Month
Physical Hazards	Several Times per Month
Mechanical and/or Electrical Hazards	Occasionally
Exposure to Communicable Diseases	Rarely

Machines, Tools, Equipment, and Work Aids: Weather appropriate clothing for extreme hot or cold temperatures, sunglasses, gloves, sunscreen, safety vest, sterile gloves, work/hiking boots, light vehicles, telephone, cash register, radio, infrared heat thermometer, and AED unit.

Specialized Computer Equipment and Software: Microsoft Dynamics POS 2009, Microsoft Office.

The description above is intended to represent only the key areas of responsibilities; specific job assignments, duties, and environmental conditions will vary depending on the business need of the department and the particular assignment.

Original date: October 2014